



# NEWPORT & CARISBROOKE COMMUNITY COUNCIL

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## MINUTES OF THE FULL COUNCIL MEETING OF NEWPORT & CARISBROOKE COMMUNITY COUNCIL HELD ON MONDAY 8<sup>th</sup> SEPTEMBER 2025 AT 64 HIGH STREET COMMENCING 6PM.

Councillors Present: Cllrs. Vix Lowthion (Chair), Joanne Ballington, Ray Harrington-Vail, Martha Henson, Julie Jones-Evans (Vice-Chair), Stephen Rushbrook and Tamsin Verrinder.

<u>Clerk:</u>	Josh Tombleson
<u>Public:</u>	2
<u>Outside Organisations:</u>	1
<u>Press:</u>	0
<u>Other:</u>	0

### PUBLIC QUESTION TIME

A member of the public, who did not state his name or residence, asked several questions of the council, which were responded to by the Clerk. Questions included:

1. Q: Where are the agendas for upcoming meetings placed? A: The noticeboard in St. James Square, website, and all community council members are sent a copy for local circulation or display within their wards.
2. Q: Can a list of noticeboard locations be added to the website? A: The Clerk can discuss this further with members.
3. Q: Does the council pay for any AI? A: No
4. Will the council consider paying for AI in the future? Response provided by the Chair. A: Yes this is likely.

<b>3585.</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Apologies were received from Cllrs. Esteban, Garratt, Martin, Shaw and Smith.
<b>3586.</b>	<b><u>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST</u></b> Cllrs. Jones-Evans declared a non-pecuniary interest in matters relating to the Isle of Wight Council (IWC) as an Isle of Wight councillor.  Cllr. Jones-Evans declared a non-pecuniary interest in matters relating to Newport Businesses as a member of Newport Business Association.  Cllr. Ballington declared a non-pecuniary interest in matters relating to Pan Together as a trustee of the organisation.  Cllr. Harrington-Vail declared a non-pecuniary interest in matters relating to Community Action IW as a director of the organisation.

	No written requests for dispensation were received.
<b>3587.</b>	<p><u>COMMUNITY CONNECTOR</u> Members were introduced to the Community Connector for Newport &amp; Carisbrooke, Suzanne Stant, who provided a brief overview of her role and also a short summary of her recent work locally.</p>
<b>3588.</b>	<p><u>MINUTES OF THE LAST MEETING AND MATTERS ARISING</u> The minutes of the meeting of full council held on 14<sup>th</sup> July 2025 were presented to members.</p> <p><b><u>RESOLVED:</u></b> <b>THAT, the minutes of the meeting of full council held on 14<sup>th</sup> July 2025 be unanimously agreed and signed as an accurate record.</b></p> <p><u>MATTERS ARISING</u> None.</p>
<b>3589.</b>	<p><u>FINANCIAL MATTERS</u> Members received the income and expenditure report to 31<sup>st</sup> August 2025.</p> <p><b><u>RESOLVED:</u></b> <b>THAT, the income and expenditure reports to 31<sup>st</sup> August 2025 be noted.</b></p> <p>Members received a copy of the draft minutes of the finance committee meeting held on 21<sup>st</sup> July 2025, which the Vice-Chair of the committee, Cllr. Harrington-Vail, presented. The next meeting of the committee is taking place on Monday 15<sup>th</sup> September, and members were urged to come along.</p> <p><b><u>RESOLVED:</u></b> <b>THAT, the minutes of the finance committee meeting held on 21<sup>st</sup> July 2025 be noted.</b></p> <p><u>GRANT APPLICATIONS</u> Members had before them the following grant applications:</p> <p>Cllr. Jones-Evans declared a non-pecuniary interest in the IW venue campaign application as she is a trustee of the Apollo Theatre, and therefore said that she would not participate in discussions on this application.</p> <p><b>IW Venue Campaign-</b> applied for £250 to assist with the promotion of a folk music tour being held at Apollo Theatre, which aims to raise awareness and funds for AGE UK IW.</p> <p><b><u>RESOLVED:</u></b> <b>THAT, the IW Venue campaign be awarded the full £250 requested.</b></p> <p>Sight For Wight- applied for £150 to cover the entry costs of pupils within the NCCC catchment area for entry into the annual short story writing competition.</p> <p><b><u>RESOLVED,</u></b> <b>THAT, Sight for Wight be awarded the full £150 requested.</b></p>

	<p>Isle of Wight Literary Festival- applied for a contribution of £500 towards the fees and travel expenses of the authors attending the Isle of Wight Literary Festival, with all of the schools within the NCCC area participating in the programme.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, NCCC award the Isle of Wight Literary Festival the full £500 requested.</b></p> <p><b><u>PAVILION OFFICER</u></b>  The Clerk suggested to members that the council postpone filling the vacancy for an additional member of staff for the Pavilion until the 2026/2027 financial year to allow for further consideration to be given to the role and the duties involved, with the aim of the postponement being to create a more rewarding and complete role.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, NCCC will postpone the hiring of an additional member of staff for the Pavilion until the 2026/2027 financial year.</b></p> <p><b><u>DIGITAL AND DATA COMPLIANCE</u></b>  Members had before them a paper from the RFO, recommending the allocation, and virement, of funds from an additional member of staff from the Pavilion, to address the needs outlined within the paper. The paper looked for two separate decisions to be made</p> <p><b><u>Website</u></b>  Due to NCCCs current website provider being unable to offer the accessibility options required for local government organisations to maintain future compliance, it was recommended by the RFO that NCCC commission Aubergine to produce a new website for the council.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, NCCC proceed with commissioning a new website through Aubergine.</b></p> <p><b><u>GDPR &amp; Data Protection</u></b>  Cllr. Verrinder opened the item by proposing that NCCC do not proceed with the quote provided and referenced that her sister had suggested to her that NCCC should not need this task undertaken if it has the policies in place and that support and training could be provided by IWC.</p> <p>Given that the Clerk was unable to be prepared to answer some of the questions raised by members as had only been raised at the meeting, members felt it would be beneficial for them to defer the item to give time for the information requested to be collected and looked into, and then consider the item at a later date, and choose how to proceed.</p> <p>The item was deferred until a later date.</p>
<b>3590.</b>	<p><b><u>COMMUNICATIONS AND SOCIAL MEDIA POLICY</u></b>  Members had before them an updated version of the Communications and social media Policy for consideration. Members had received this document for</p>

	<p>comments during May, June and July and any comments submitted to the Clerk had been included in this version.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the updated Communications and Social Media policy be adopted.</b></p>
3591.	<p><b><u>RISK MANAGEMENT SCHEDULE</u></b></p> <p>Members had reviewed the updated risk management schedule at the September meeting of full council, and after listening to members discussions, the Clerk had made some small amendments to the wording within the document and had provided the latest version to members for this meeting.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the risk management schedule be agreed as the most updated version.</b></p>
3592.	<p><b><u>NINE ACRES RECREATION GROUND</u></b></p> <p>Members considered formalising an agreement in principle for Nine Acres Primary School to utilise an area of Nine Acres Recreation Ground to support the children's outdoor accessibility during a period of school redevelopment, with any finer details and negotiations to take place at a later date, if required.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, NCCC agree in principle for Nine Acres Primary School to utilise an area of Nine Acres Recreation Ground to support the children's outdoor accessibility during a period of school redevelopment.</b></p> <p>Cllr. Jones-Evans abstained.</p>
3593.	<p><b><u>MUGA TO THE REAR OF BARTON PRIMARY SCHOOL</u></b></p> <p>Members had before them a paper outlining the options available for NCCC in regard to the length of leases which can be requested of IWC for the MUGA to the rear of Barton Primary.</p> <p>After a lengthy discussion where members considered the potential advantages and disadvantages of pursuing each length of lease, it was decided that NCCC would request IWC to consider granting a 10 year lease.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, NCCC request IWC to consider granting a 10 year lease for the MUGA to NCCC.</b></p> <p>Jones-Evans abstained.</p>
3594.	<p><b><u>STRATEGIC PLAN</u></b></p> <p>Members had before them a paper from the Chair, Cllr. Lowthion, and after briefly presenting the paper she requested that members consider supporting its contents as the basis for public consultation, and that delegated authority be given to the Clerk, in consultation with the Chair, for organising the consultation.</p> <p><b><u>RESOLVED</u></b>  <b>THAT, the contents of the paper produced by Cllr. Lowthion form the basis of a public consultation towards the NCCC strategic plan, with delegated authority being given to the Clerk to proceed with this consultation.</b></p>

<b>3595.</b>	<u>ASSETS &amp; FACILITIES COMMITTEE</u> The Chair of the committee, Cllr. Ballington presented the minutes of the Assets & Facilities Committee meeting held on Tuesday 22 <sup>nd</sup> July 2025.  <b><u>RESOLVED:</u></b> <b>THAT, the draft minutes of the Assets &amp; Facilities meeting held on Tuesday 22<sup>nd</sup> July 2025 be noted.</b>
<b>3596.</b>	<u>PLANNING &amp; CONSULTATION COMMITTEE</u> The Chair, Cllr. Lowthion, presented the minutes of the Planning & Consultation Committee meeting held on 19 <sup>th</sup> August 2025.  <b><u>RESOLVED:</u></b> <b>THAT, the draft minutes of the Planning &amp; Consultation meeting held on 19<sup>th</sup> August 2025 be noted.</b>
<b>3597.</b>	<u>WORKING PARTIES</u>  <u>Flood Working Party</u> Cllr. Henson provided members with a brief update on the most recent meeting of the flood working group. A short discussion took place as to next steps for the group, and it was decided that it would be beneficial for the group to meet once more to formulate a recommendation ready for the council to consider at a later date.  <u>Health and Wellbeing Working Party</u> As Cllr. Rippon was unable to attend the meeting, the Clerk said that the working party was due to meet on Friday 5 <sup>th</sup> September, however as no members other than Cllr. Rippon attended, or provided apologies, the meeting did not take place, which was disappointing.  <u>Allotment Working Party</u> The Clerk said that a working party meeting has now been scheduled in the coming weeks.
<b>3598.</b>	<u>SHAPING NEWPORT</u> There had been no meetings of the Shaping Newport group since the last meeting of full council, however the next date had now been set as Monday 22 <sup>nd</sup> September 2025.
<b>3599.</b>	<u>COST OF LIVING</u> No update.
<b>3600.</b>	<u>CLERK'S REPORT</u> No update.
<b>3601.</b>	<u>REPORTS FROM OUTSIDE BODIES</u> Cllr. Lowthion briefed members on a meeting she held with Newport Youth Cafe.
<b>3602.</b>	<u>MEMBERS' QUESTIONS</u> None.
<b>3603.</b>	<u>HEALTH &amp; SAFETY</u> None.
<b>3604.</b>	<u>NEXT AGENDA</u> To be sent to the Clerk by close of business on Friday 3 <sup>rd</sup> October 2025, along with any accompanying papers or proposals required.

	IW Council budget and local transport consultations- P&C committee.
<b>3605.</b>	<b>NEXT MEETING – DATE, TIME AND LOCATION</b> The next meeting of Newport & Carisbrooke Community Council will be held on Monday 13 <sup>th</sup> October, commencing at 6.00pm at 64 High Street.

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CHAIR

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